



VISIONARY SCHOOL OF
LEADERSHIP & DEVELOPMENT

EXECUTIVE PROFESSIONAL PROGRAMME

ADMISSIONS BROCHURE

Cohort 41

December 2026 – March 2027

CLASSES BEGIN Wednesday 2 December 2026



REGISTERED
ACCREDITATION
GOVERNANCE

In the Republic of Liberia as the Visionary Institute of Leadership and Development
Under the Ministry of Education's technical and vocational framework
A programme of the African Center for Sustainable Development and Governance

About the School

The Visionary School of Leadership and Development is a professional training institution registered in the Republic of Liberia as the Visionary Institute of Leadership and Development. It operates as a programme of the African Center for Sustainable Development and Governance.

Since 2019 the school has delivered forty consecutive cohorts and reached more than 15,000 participants across Africa. Cohort 41 is the forty-first.

Our courses are built for people who are already working. Classes run in the evening. Assessment is based on work you carry out in your own organisation rather than on what you can recall in an examination. Every course ends with a professional work product that is yours to keep and use.

WHAT MAKES THIS PROGRAMME DIFFERENT

- You are taught by practitioners who do the work, not only by people who teach it.
- You are assessed on applied work — a real plan, a real proposal, a real framework built for your own organisation.
- Every session is recorded, so a missed class is not a lost class.
- You graduate in person, with your family present.
- The fee is fixed and published. There is no hidden cost at any stage.

VSOLAD

The Executive Professional Programme

One programme, two levels. You choose the course. The level you enrol at determines how long you study, how deep the course goes, and what you submit at the end.

THE TWO LEVELS

AWARD	DURATION	FEE	WHAT IT COVERS
Professional Certificate	12 weeks	USD 100	Foundations and core practice. Builds the competence to do the work to a professional standard in a normal setting.
Professional Diploma	16 weeks	USD 150	The same subject taken into advanced practice — complexity, institutional scale, and difficult conditions. The final four weeks are a supervised applied project.

The twelve taught weeks are identical for both levels. Certificate participants complete at Week 12. Diploma participants continue for four further weeks and carry out a supervised applied project in a real organisation.

WHAT THE FEE COVERS

- All live instruction and every recorded session
- Course materials, templates and tools
- Assessment and written feedback on your submitted work
- Certification in the institution's registered name
- Participation in the graduation ceremony

ENTRY REQUIREMENTS

Professional Certificate — a high school diploma or an equivalent qualification.

Professional Diploma — a certificate in the relevant or a related field. You will be asked to upload it with your application.

If you hold neither, apply at certificate level. Nobody is turned away for want of a document they can earn with us.

The Ten Courses Running in Cohort 41

The school teaches twenty-four courses across six tracks. Ten run in each cohort, selected on demand across previous intakes. These are the ten running in Cohort 41. You enrol in one.

#	COURSE	WHAT YOU WILL BE ABLE TO DO
1	Leadership Development and Management	Lead a team and manage performance — set direction, delegate, handle conflict, and hold people to a standard.
2	Project Management	Plan, schedule, budget and control a project from initiation to close-out, using tools you will use the same week.
3	Project Monitoring and Evaluation	Build indicators and logical frameworks, collect credible data, and design an evaluation a donor will accept.
4	Project Proposal and Grant Writing	Construct a fundable proposal — problem statement, intervention logic, budget, and a narrative that wins against competition.
5	Business Management and Development	Run and grow an enterprise — operations, finance basics, customers, and the decisions owners actually face.
6	Human Resource Management	Recruit, contract, manage performance, handle discipline, and put the people policies an organisation must have in place.
7	Professional Public Speaking	Structure a message, control nerves, hold a room, and speak with authority in professional settings.
8	Procurement and Contract Management	Plan procurement, run a tender, evaluate bids, and administer a contract under institutional and donor rules.
9	Good Governance and Public Sector Reform	Understand how public institutions are meant to work, where they fail, and what a reform requires in order to hold.
10	Logistics and Supply Chain Management	Manage inventory, suppliers, warehousing and distribution under real operating conditions.

HOW A COURSE IS CONFIRMED

A course runs when at least eight students enrol in it. A course is capped at thirty.

Viability is confirmed one week before classes begin, and you are notified the same day.

If your course does not reach eight, you will be offered a transfer to another course in the same cohort, or a deferral to the next cohort with your registration carried forward. You will not lose your money.

SECTION FOUR

How You Will Learn



The graduation hall at the Liberian Learning Center, where every cohort graduates.

DELIVERY

	DETAIL
Format	One hundred per cent online, delivered live on Zoom.
Schedule	Weeknight evenings, 7:00 – 8:30 PM and 8:45 – 10:15 PM (Liberia time), so you can study alongside your job.
Recordings	Every session is recorded and released to the class. If you miss a session you watch it before the next one.
Materials	Slides, templates, reading and tools are issued in the class group each week.
Class group	Every course has its own WhatsApp group with the facilitator in it. Questions are answered between sessions.
Graduation	Held in person in Liberia, at the Liberian Learning Center. Participants who cannot travel are recognised in the ceremony and receive their award by arrangement.

ASSESSMENT AND THE AWARD

	CERTIFICATE	DIPLOMA
Assignments	Three, applied in your own organisation	Three, applied in your own organisation
Applied project	Not required	Four weeks, supervised, carried out in a real organisation
Attendance	Minimum 75% of live sessions, or the recording watched and logged	Minimum 75% of live sessions, or the recording watched and logged
Award	Professional Certificate	Professional Diploma

TWO CONDITIONS ON THE AWARD

No award is issued where a balance remains outstanding. This is applied to every student without exception.

No award is issued where the attendance threshold and the assessment requirements have not been met.

Fees and Payment

Fees are fixed and published. There is no early-bird price and no seasonal pricing. Where a reduction applies it is listed below and it is available to anyone who meets the condition.

THE FEE

LEVEL	DURATION	TOTAL FEE
Professional Certificate	12 weeks	USD 100
Professional Diploma	16 weeks	USD 150

PAYING IN INSTALMENTS

Full payment at registration is the simpler route and attracts a ten per cent reduction. If paying in full is difficult, the fee can be settled in three stages.

STAGE	CERTIFICATE	DIPLOMA	WHEN IT IS DUE
Registration	USD 30	USD 40	On acceptance — this secures your seat
Instalment 1	USD 35	USD 55	Certificate Week 4 · Diploma Week 5
Instalment 2	USD 35	USD 55	Certificate Week 8 · Diploma Week 10
Total	USD 100	USD 150	

REDUCTIONS

REDUCTION	AMOUNT	CONDITION
Payment in full	10%	The whole fee settled at registration, before classes begin
Group or institutional	15%	Three or more participants from one organisation, enrolled together
Alumni	15%	A previous graduate of the school returning for another course
Referral credit	USD 10	Credited to you when a student you referred pays their registration

THREE THINGS TO KNOW ABOUT THE FEE

The registration payment is non-refundable. It is what secures your seat and holds it against the course cap.

A place is not held before the registration payment is received.

Your final instalment must clear before assessment closes — Week 10 for the certificate, Week 13 for the diploma.

Cohort 41 — Key Dates

Classes begin on Wednesday 2 December 2026 and the cohort graduates on Saturday 6 March 2027.

	STAGE	DATE
1	Registration opens	Thursday 1 October 2026
2	First orientation	Saturday 24 October 2026
3	Second orientation	Saturday 14 November 2026
4	Applications close and fees are due	Friday 27 November 2026
5	Course viability confirmed	Friday 27 November 2026
6	Final and general orientation	Monday 30 November 2026
7	Classes begin	Wednesday 2 December 2026
8	End-of-year break	24 December 2026 – 1 January 2027
9	One-month experience posting	Friday 8 January 2027
10	Final assessment	Friday 26 February 2027
11	Graduation list published	Monday 1 March 2027
12	Class night	Friday 5 March 2027
13	Graduation	Saturday 6 March 2027

TWO DATES THAT MATTER MOST

Friday 27 November 2026 — applications close and fees are due. No application is accepted after this date.

Wednesday 2 December 2026 — classes begin. No student is admitted after the first session has been delivered.

A one-week break falls inside the programme, from 24 December to 1 January. The three-month span is measured from the class start date and is unaffected by it.

How to Apply

Six steps. The whole process is online and the form takes about ten minutes.

STEP	WHAT HAPPENS	WHO ACTS
1	Complete the application form on the website. Choose your course and your level, and upload your qualification if you are applying at diploma level.	You
2	Your application is reviewed and your entry qualification is verified against the level you applied for.	Admissions
3	You receive confirmation of your place, together with payment instructions.	Admissions
4	You pay your registration — USD 30 for the certificate, USD 40 for the diploma — or settle the full fee.	You
5	Your seat is confirmed. You are added to the course roster and to the class group.	Admissions
6	You attend orientation and classes begin.	You

APPLY HERE

visionaryleadershipschool.com/apply-now

If any part of the form is unclear, send us a message before you abandon it. We answer every enquiry.

WHAT YOU WILL NEED TO HAND

- Your full name as it should appear on your award
- A working email address and a phone number, preferably one on WhatsApp
- Your country of residence
- The course and the level you want
- A scan or photograph of your qualification, if you are applying at diploma level

Questions We Are Asked

Are classes online or in person?

All classes are online, live on Zoom. Only the graduation ceremony is held in person, in Liberia.

What happens if I miss a class?

Every session is recorded and released to the class. You watch the recording before the next session and log it. Recordings count toward the attendance requirement.

Can I study while working full time?

That is what the programme is designed for. Classes run on weeknight evenings and assessment is based on work carried out inside your own job.

Do I need a degree to enrol?

No. The certificate requires a high school diploma or an equivalent qualification. The diploma requires a certificate in the relevant or a related field.

Can I take the certificate and then the diploma?

Yes, and most participants do. Certificate graduates returning for the diploma receive the fifteen per cent alumni reduction.

Is the fee negotiable?

The fee is fixed. The four published reductions are available to anyone who meets the condition, and the instalment plan is open to anyone who asks for it.

What do I receive at the end?

A Professional Certificate or a Professional Diploma, issued in the institution's registered name, together with the applied work you produced during the course.

Is the school accredited?

The school is registered in the Republic of Liberia as the Visionary Institute of Leadership and Development. An application for accreditation under the Ministry of Education's technical and vocational framework is in process.

Can I join after classes have started?

No. No student is admitted after the first session has been delivered. Admitting someone in Week 3 means admitting them to a course they cannot complete properly.

What if I cannot travel to the graduation?

You are recognised in the ceremony and your award is sent to you by arrangement. Many of our participants are outside Liberia.

SECTION NINE

Contact and Next Step

If you have read this far, the next step is the form. It takes ten minutes and it commits you to nothing until you pay your registration.

	DETAIL
Website	visionaryleadershipschool.com
Apply	visionaryleadershipschool.com/apply-now
WhatsApp	0889929850
Email	info.vsolad@gmail.com
Facebook	Visionary School of Leadership and Development
Programme	Executive Professional Programme — Cohort 41
Applications close	Friday 27 November 2026
Classes begin	Wednesday 2 December 2026



Applications for Cohort 41 are open

Classes begin Wednesday 2 December 2026

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